

NOTICE

Stanton St Bernard Parish Council – Parish Council Meeting

Thursday 22 February 2018 at 7.30pm

Stanton St Bernard Village Hall

AGENDA

Items to be considered

1. Those present
2. Apologies for absences
3. Minutes (to confirm the minutes of the meeting held on 9 November 2017)
4. Matters arising
5. Police report
6. Wiltshire Councillor's Report – Paul Oatway
7. Finance
 - Bank Reconciliation
 - Mark Goddard & Sons £801.60 grass cutting and mowing for 2017
8. Village hall and village matters
9. Any other business
 - Children's playground volunteers
 - Defibrillator update
 - Dog's mess and dog's mess posters
 - Update re additional car parking spaces for Read's Close
 - Village Clean
 - Annual children's playground safety inspection
 - Vale of Pewsey Historical Map Project
 - General Data Protection Regulation
 - Any other business
10. Date of next meeting & Annual General Meeting

**Minutes of Parish Council Meeting held on 22 February 2018
in the Village Hall, Stanton St Bernard**

- 1. Present**
- Councillors: Mr Bryan Read, Chairman
Mrs Joyce Hale, Vice-Chairman
Mrs Wendy Tarver
Mr Dominic Hawker
- Parish Clerk: Mrs Karyn Bidmead
- In attendance: Mr Paul Oatway (Wiltshire Councillor)
Mr Robin Schneider – part way through meeting
- 2. Apologies**
- Mr Adam Pratt
- 3. Minutes**
- The minutes of the previous Parish Council meeting held on 9 November 2017 were read, approved and signed by the Chairman, having been proposed by Mrs Hale and seconded by Mrs Tarver.
- 4. Matters arising**
- Siting of the bench to commemorate The Queen's 90th Birthday
Mr Read explained that he had spoken to the landowner of the favoured siting for the bench (where the redundant phone box is currently located) who has no objections to the bench being located there. Mr Newman will be advised that he can now arrange for the bench to be moved.
 - Ambulance Response Times
The Parish Clerk presented a letter of apology from South Western Ambulance regarding the long wait experienced by one of the villagers. It was agreed that a copy of the letter be given to the villager.
 - Concerns re children playing in the road by Corner Cottage junction
It was noted that a letter of concerns had been had been sent to the parents affected who had subsequently discussed this with one of the Parish Councillors.
 - The parking of cars in the lay-bys in the village
Vehicles parking in the lay-bys (which are for the purpose of cars to be able to drive into to allow tractors, large vehicles and horses to pass) continues to be a problem, in particular the lay-by near Stanton Bridge as the road is particularly narrow. It was agreed to investigate the installation of appropriate signage.
 - Update re additional car parking spaces for Read's Close
Mrs Hale will chase Aster Housing for a decision regarding the creation of additional car parking space/s
 - Children's Playground - fencing
It was noted that some of the fencing at the Children's Playground needs repairing and/or replacing. Mr Read said he would investigate what was required so that quotes can be sought.
- 5. Police Report**
- It was noted that Police Reports are received on a monthly basis and circulated by the Parish Clerk when received to the Parish Councillors. There were no matters arising from the last report.

6. Wiltshire Councillor's Report

Mr Oatway presented a brief summary of the meeting of the Wiltshire Councillors' on Tuesday 20 February 2018 at which time the 18/19 budget was set and Wiltshire Council boundaries had been discussed.

The General Data Protection Regulation was raised. Mr Oatway explained this was being County lead by Baroness Scott and he would provide an update as and when he was able to.

There being no further items to be reported Mr Oatway left the meeting.

7. Finance

The state of the accounts as at the date of the meeting stand at:

Bank:	£6,253.62
Special Fund:	£0
Total:	£6,253.62

- Bank Reconciliation
A bank reconciliation was circulated and reviewed, and having been agreed by all was signed. A copy is attached and forms part of these minutes.
- It was noted that a cheque had been issued to Mark Goddard & Sons for £801.60 grass cutting and mowing for 2017, this being as per the quote approved at the Parsh Council meeting on 11 May 2017.
- An invoice was presented to the meeting from Bryan Read Ltd for £80 for the 17/18 rent for the playing field. Mr Read declared a conflict of interest and did not participate in the vote. It was agreed to approve the invoice and a cheque was raised and signed.

8. Village Hall and village matters

- There were no village hall matters village matters for discussion.

9. Any other business

- Children's Playground volunteers
Three villagers had volunteered to represent the children's playground and report any issues to the Parish Council. It was agreed the Parish Clerk would contact the volunteers to discuss how they would like to arrange this, a rota was suggested.
- Defibrillator update
Only two villagers have formally volunteered to be trained to use and help maintain a defibrillator, and one villager had expressed an interest. Concern was raised that more volunteers were required as it was a big responsibility for two volunteers to undertake by themselves. Mr Read explained that three other villagers had spoken to him and had expressed an interest, but had not responded to the village wide email.
It was agreed that further consideration was required and that villagers should be given the opportunity to express their opinions. Due to the lack of response to the village wide email, it was agreed that a notice be put in the monthly Messenger magazine and that the defibrillator be put on the AGM agenda for discussion at the meeting which all villagers are entitled to attend.
- Dogs' mess and dogs' mess posters
It was agreed to put this matter on hold as no further complaints had been received.

- Update re additional car parking spaces for Read's Close
No further discussion regarding this was required, the matter having already been discussed in "Matters Arising" earlier in the meeting.
- Village Clean
Sunday 8 April 2018 at 10.00am was set for the annual rubbish clear-up, the Parish Clerk was asked to contact Mr Pratt (absent from this meeting) to see if he would be available on the day to help with his tractor.
- Annual Children's Playground safety inspection
After discussion and having considered other options it was agreed that Wicksteed Leisure should continue to undertake the children's playground safety inspection this year and their quote of £45 (excluding VAT) was approved.
- Vale of Pewsey Historical Map Project
Mr Robin Schneider joined the meeting at 8.45pm for the purpose of discussing this item on the Agenda. A note regarding the Project prepared by Mr Schneider had already been circulated to the Parish Councillors and is attached to these minutes. After discussion it was agreed that in principle the Parish Council were in support of the Project and happy for the History Group to take this matter forward. It was agreed that a possible, suitable location for the map could be the Village Hall Car Park. A smaller map could also be located in the church porch.
- General Data Protection Regulation
No further discussion regarding this was required, the matter having already been discussed as part of the "Wiltshire Councillor's Report" earlier in the meeting.
- Any other business
There was no other business.

10. Date of next meeting The date of the next meeting was set for Thursday 3 May 2018 at 7.30pm at the Village Hall.

Termination There being no further business for discussion the meeting was closed.

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Chairman

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Date